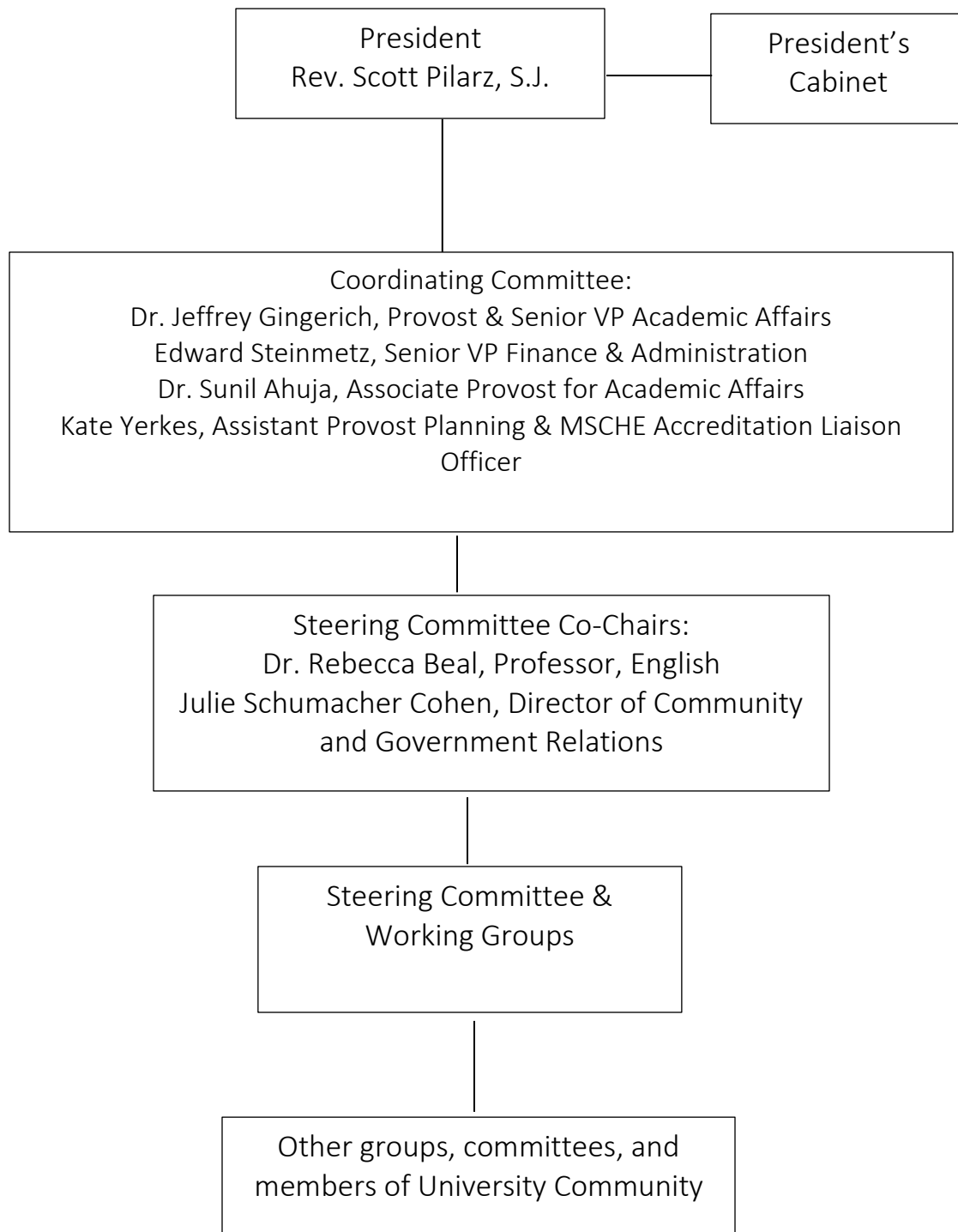


University of Scranton
2018-2019 Middle States Self-Study
Organizational Structure¹



¹ Updated June 2018.

Description of Self-Study Groups:

- The **Coordinating Committee** is comprised of Dr. Jeffrey Gingerich, Provost and Senior Vice President for Academic Affairs; Edward Steinmetz, Senior Vice President for Finance and Administration; Dr. Sunil Ahuja, Associate Provost for Academic Affairs; and Kate Yerkes, Assistant Provost for Planning & Institutional Effectiveness and Middle States Accreditation Liaison Officer. The Coordinating Committee is charged by the President to monitor and support the Steering Committee's co-chairs and its general progress. The Accreditation Liaison Officer is also responsible for the coordination of MSCHE and peer review visits, the completion of the accreditation-relevant federal compliance portion of the Self-Study, and the submission of the self-study report and its components.
- **Steering Committee:** The Steering Committee is the group responsible for facilitating the research, discussions, and preparation of findings necessary for carrying out the Design for Self-Study and the production of the Self-Study Report. Members include representatives from the faculty, staff, administration, and student body. Some members are selected based on their knowledge of certain academic or administrative areas, others based on specific roles in which they serve. All are expected to engage in healthy dialogue within the Committee, promote that dialogue within the Working Groups they lead, and with other units of the University.

The Steering Committee is chaired by Dr. Rebecca Beal, Chair and Professor of English & Theatre, and Julie Schumacher Cohen, Director of Community and Government Relations. Their task is to lead this representative group through detailed examination of our strengths and areas in need of improvement, producing a cohesive narrative documenting how the University meets Middle States' *Standards for Accreditation and Requirements for Affiliation*.

The Design for Self-Study outlines The University's approach to the study, the membership and charges of the Working Groups, the research questions those groups will seek to answer, and potential sources of information and documentation. The document also defines the standards and templates for Working Group reports.

- **Working Groups:** Each member of the Steering Committee serves as a chair or co-chair of one of eight Working Groups, each aligned with one of the *Standards* and an eighth for the compliance portion of the process. These Working Groups are comprised of members of the faculty, staff, administration, and student body. Working Groups gather, examine, and summarize information and documentation related to their respective standard, forming responses to the research questions outlined in the Design for Self-Study. Working Group leaders regularly report to the Steering Committee, detailing their progress, sharing key findings and questions, and seeking clarification where needed. Each Working Group will produce a final report on their standard, which will be used by the Steering Committee co-chairs to draft the Self-Study Report.